

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 1<sup>st</sup> MAY 2018 IN  
THE JUBILEE ROOM OF THE VILLAGE HALL**

Present: Councillors: J. Burgess (Chairperson) S. Cook, G. Carter, B. Bywater, M. Percy and Lynn Thornton (Clerk)

REF

86/18 Open Forum

Nothing to report.

87/18 Apologies for absence

Cllrs Hobson, Wait.

88/18 Declarations of Interest by Councillors

Cllr Burgess, planning 5B, Cllr Bywater, planning 5C.

89/18 Report from District Councillor Dewey and County Councillor Patrick

Cllr Dewey's report attached as appendix I.

90/18 Minutes of the meeting held on Tuesday 3<sup>rd</sup> April 2018 were approved and signed as a true and correct record by those present at the meeting.

91/18 Planning

- a) S.18/0932/HHOLD – Willow House, The Street – 2 storey rear extension with replacement roof on the garage to create a room. **COMMENT, overdevelopment of the plot.**
- b) S.18/0825/HHOLD – Constable Cottage, Levers Hill – rear extension to create garden room. **SUPPORT**
- c) S.18/0703/P3R – Lapley Farm Bungalow – change of use of three existing agricultural buildings to a B1 (business) use class.

92/18 Accounts

a) Incomes received and payments for authorisation

|             |         |                                 |
|-------------|---------|---------------------------------|
| D Drewett   | 23.65   | Allotment rent                  |
| E Pugh      | 11.88   | Allotment rent                  |
| A Wilcox    | 20.62   | Allotment rent                  |
| S Tucker    | 44.44   | Allotment rent                  |
| SDC         | 6500.00 | 1 <sup>st</sup> precept payment |
| J Wilkins   | 45.24   | Allotment rent                  |
| D Dungworth | 12.73   | Allotment rent                  |

Payments for Authorisation

|                    |        |                          |
|--------------------|--------|--------------------------|
| L Thornton         | 396.00 | Wages April 2018         |
| Greenville Grounds | 175.00 | Grass cutting churchyard |
| L Thornton         | 234.00 | Annual mileage           |
| Playsafety LTD     | 88.20  | RoSPA inspection         |
| P Ashman           | 100.00 | Re-issued cheque (lost)  |

|        |   |   |                        |
|--------|---|---|------------------------|
| 93/18  | <u>Clerks Report</u>                                | <ol style="list-style-type: none"> <li>1. Lisa Ellis the village neighbourhood warden has resigned her position with SDC, effective from Friday 27<sup>th</sup> April.</li> <li>2. Neil Marriot street naming and numbering officer from SDC, has sent through the application from the developers at Betworthy to name the new development Foxes Meadow. The councillors did not particularly like this name and would like the name to reflect the history of the field. Clerk to reply to Neil advising they will research the history to see if a better name can be suggested.</li> <li>3. The next parish cluster meeting takes place on Wednesday 23<sup>rd</sup> May, 6.30pm in the council chamber.</li> <li>4. Any comments regarding the local plan review need to be submitted by 5<sup>th</sup> June.</li> </ol> |                        |
| 94/18  | <u>Tennis courts</u>                                | Cllr Bywater reported the padlock is sticking, will treat with WD40. Also there is lots of moss on the courts.  |                        |
| 95/18  | <u>Village shop update</u>                          | Cllr Burgess has been approached about having a letter box in the shop for the council post, to be discussed at next meeting when Cllr Wait is present.   |                        |
| 96/18  | <u>Policing</u>                                     | Nothing to report.  |                        |
| 97/18  | <u>Speed Survey</u>                                 | Nothing to report.  |                        |
| 98/18  | <u>Newsletter</u>                                   | Cllr Burgess has not managed to speak to Alison regarding the future of this publication. The council voted to produce a survey to be distributed instead of a newsletter to try and better understand the needs of the parishioners. Cllr Bywater to send out a survey for councillor comments. Clerk to print and distribute for the beginning of June.   | Cllr Bywater/<br>clerk |
| 99/18  | <u>GDPR</u>   | The clerk ran through the requirements for the council, a recent email from GAPTC indicated the council does not need to appoint a GDPR officer. Cllr Cook to put the privacy notice on the website and send out the relevant email to those subscribed to email updates. Clerk to carry out an audit of all data held by the council.  | Clerk                  |
| 100/18 | <u>Footpath, ditches and stiles to be discussed</u> | A letter has been received from Sarah & Matt Lorkin who would like to use wedding gift money to replace some stiles for kissing gates, this was discussed and supported by the councillors. Clerk to email the Cotswold wardens to see how this can be achieved.  | Clerk                  |
| 101/18 | <u>Allotment Update</u>                             | The clerk confirmed most of the rent has now been received, a few late payers are being chased. Cllr Burgess requested the Westfield allotment be discussed at the next meeting. Cllr Carter to promote the vacant allotments on the councils Facebook page.  | Cllr Carter            |
| 102/18 | <u>Village Maintenance</u>                          | The council now officially owns the phonebox, BT will not carry out any repairs. Clerk to source prices to make the necessary improvements to the box. Steve Marshall to be instructed to straighten, paint and glaze. Ideas for its use to be researched. The bench at Hamshill still needs replacing, clerk to get prices for a metal/concrete and wood replacement, council to then vote on the replacement at the June meeting.   | Clerk                  |

The council voted to award TW Hawkins the grass cutting contract.

103/18 Highways repairs and maintenance

Cllr Burgess will make a request to Cllr Patrick to use some of the highway money she has been allocated to improve the condition of Peak Lane.

Reports were received regarding potholes on Elmcote Lane and Peters street.

Cllr Cook reported there is a real issue at school drop off/collection due to badly parked cars on the main road. Clerk to write to the headmistress.

Clerk

104/18 Playarea Update

Cllr Bywater confirmed the new play equipment has been ordered and delivery and installation is expected to be in 2 weeks.

105/18 Matters for forward consideration

GDPR

Standing orders

Phonebox

106/18 Items for press release

Minutes

Meeting closed at 9.25pm.