

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 5th March 2018 IN
THE JUBILEE ROOM OF THE VILLAGE HALL**

Present: Councillors: J. Burgess (Chairperson) S. Cook, P. Wait, M. Pearcy, G. Carter, B. Bywater and Lynn Thornton (Clerk)

REF

40/18 Open Forum

Cllr Burgess welcomed Mrs. Barbara Davis from the village hall committee, Barbara wanted to take this opportunity to invite Gemma, as the council's village hall representative along to the next village hall meeting.

Mr Tony Eve updated the council about the changes proposed for the village hall. Further to a fire risk assessment a step down from an emergency exit is considered unacceptable, it must be level with the door and then a slip away or steps. The committee will also build a ramp and add railings on the stage and reduce the width by approx. 1 metre.

The committee is also required to review traffic calming options for along the side of the hall, at the moment having one of the doors opening on to the road could be dangerous for hall users.

More accessible storage, is needed, therefore hard standing is proposed for the south east corner where a storage unit will be erected.

The time frame for these changes will be short as the emergency exits are compulsory changes. The committee has got some quotes and will also write to the council to seek financial support.

Mrs. Ashman was welcomed to the meeting, Mrs. Ashman wanted to ask the council about their emergency plan during bad weather.

Cllr Burgess confirmed there is an emergency plan should an incident impact on the village, but there is not one specifically for bad weather. The village as a whole pulled together to make sure everyone had what they needed and roads and paths were clear during the recent snow.

The clerk will confirm with Gloucestershire County Council regarding any legal action which could occur if individuals use the grit on the roads and paths. Clerk to put information in to the newsletter.

Clerk

41/18 Apologies for absence

Cllr Hobson and Cllr Patrick.

42/18 Declarations of Interest by Councillors

Cllrs Cook, Bywater and Pearcy agenda item 5b, planning.

43/18 Report from District Councillor Dewey and County Councillor Patrick

Cllr Dewey's report attached as appendix I.

44/18 Minutes of the meeting held on Tuesday 5th February 2017 were approved and signed as a true and correct record by those present at the meeting.

45/18 Planning

- a) S.18/0264/FUL – Fox & Hounds – side extension, porch, covered external area, replacement of door for window and associated internal alterations.
SUPPORT
- b) S.18/0250/HHOLD – Lapley Cottage – erection of a 2 storey extension to the rear of the property. Removal of the existing staircase from within the lounge area.
SUPPORT

46/18 Accounts

a) Incomes received and payments for authorisation

None

Payments for Authorisation

L Thornton	396.00	Wages February 2018
Coaley Village Hall	101.00	Village hall hire – backdated
BT Payphone	1.00	Adoption of the payphone
GAPTC	204.19	Annual Subscription

47/18 Clerks Report

1. The clerk asked the councillors to agree on the date for the APM, all agreed on Tuesday 24th April. Clerk to book the room. Cllr Carter suggested asking the new landlady of The Fox & Hounds, Ellie Sainty along as the guest speaker. Clerk to contact Ellie.
2. SDC have emailed to advise they have employed two new members of staff to work with youth in the district.
3. The clerk has received an email from Sarah Bucknell and Mark Lorkin requesting to use a section of the recreation field for a croquet lawn and also to have access to the tennis courts on 23rd June for their wedding reception. Councillors voted to approve this request.
4. Cllr Cook previously raised the issue of the caravans in the layby at Cambridge, the clerk has received an email from Lisa the neighbourhood warden. A site visit has been arranged, any information further this meeting will be fed back to the council.
5. Cllr Cook has been approached by a parishioner about the soil going into the property near the railway bridge, the level of the land seems to be very high. The clerk tried to speak to the planners at SDC regarding this without any luck. The application number has now been located and the clerk will pursue.

Clerk

48/18 Tennis courts

All fine.

49/18 Village shop update

Cllr Wait reported the new carpet has now been laid. The shop committee will be talking to the pub in the hope of not duplicating the serving of coffees and the Facebook page has also been updated.

The police have apprehended the individuals who broke in to the shop, the committee has agreed to take part in a restorative programme, someone will go and meet with the

culprits and explain the impact their crime has had on the organisation.
The shop now has a 10p bin, the items in there will be past the sell by date.

- 50/18 Policing
Nothing to report.
- 51/18 Speed Survey
The data has been assessed, it has been agreed there is enough of a problem with vehicles speeding for calming measures to be considered. This could be with either ramps and signs or another option, GCC now needs to be approached. Cllr Bywater
- 52/18 Parish Plan update
Nothing further to report at present, clerk to remove from agenda.
- 53/18 Councillors
The council approved Cllr Hobson's long term absence from meeting due to health issues.
- 54/18 Litter Pick
The council agreed on Saturday 21st April, 11am meet in the village hall car park. Clerk to put this information in to the newsletter and arrange for the litter picks to be borrowed and collected from Ebley Mill. Clerk
- 55/18 Footpath, ditches and stiles to be discussed
Footpaths need to be reallocated amongst the councillors. Clerk to bring the map along to the April meeting. Clerk
- 56/18 Allotment Update
Cllr Burgess asked the clerk to send livestock letter along with the renewal letters. Clerk
- 57/18 Village Maintenance
The bench has been removed, Cllr Percy investigating the price of a replacement. The phonebox contract was read through by the councillors and signed and the cheque raised. Cllr Percy
- 58/18 Highways repairs and maintenance
A pothole has been identified on Elmcote Lane on the left. Cllr Percy
- 59/18 Playarea Update
Cllr Bywater raised the idea of introducing new equipment to the playarea suitable for slightly older children. The clerk requested the councillor consider painting all the wood in the playarea as it is looking very tired, councillor voted to approve this expense. Clerk
- 60/18 Matters for forward consideration
Footpath allocation
GCC highways grit information
- 61/18 Items for press release
Minutes

Meeting closed at 9.30pm