

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 3rd MAY 2016 IN
THE JUBILEE ROOM OF THE VILLAGE HALL**

Present: Councillors: J. Burgess (Chairperson), L. Lumley, S. Cook, P. Wait, J. Hobson and Lynn Thornton (Clerk)

REF

77/16 Open Forum
Nothing.

78/16 Apologies
None

79/16 Declarations of Interest by Councillors
None

80/16 Minutes of the meeting held on Tuesday 5th April 2016 were approved and signed as a true and correct record by those present at the meeting further, to an amendment to 73/16 Highways. This should state all of Elmcote Lane requires attention, at the end of the lane onto the layby the manhole cover and concrete surround is broken.

81/16 Planning
Nothing to be brought to the councils attention.

82/16 Accounts
a) Incomes received and payments for authorisation

Mr Drewett	23.65	Allotments
Mr & Mrs Wilkins	45.24	Allotments
Mr & Mrs Bird	38.56	Allotments
Mrs Beisley	36.28	Allotments
A J Wilcox	20.62	Allotments
D Billett	380.00	Donation to the defibrillator

Payments for Authorisation

L Thornton	396.00	Wages April 2016
Steve Marshall	338.00	Allotment & playarea repairs
Cotswolds DC	50.38	Printing of housing survey
Greenville Grounds	325.00	Churchyard grass cutting
Aon UK Ltd	1203.38	Insurance renewal
RoSPA	88.20	Playarea inspection
TW Hawkins	494.63	Missed invoice 007312
L Thornton	330.00	Wetpour for playarea
L Thornton	6.48	Stamps

- 83/16 Clerks Report
1. The cluster meeting will take place on Wednesday 27th July, 7.30pm in the council chamber at SDC.
 2. The clerk asked all councillors to make suggestions on any works which can be undertaken by Leyhill prisoners around the village. Cllr Lumley suggested the clearing of the path between Westend and Coaley school.
 3. The clerk advised of the long term road closure of Standish lane, this is not expected to impact on any parishioners.
 4. A public consultation of the community infrastructure levy is taking place between Wednesday 27th April and Wednesday 8th June, hard copies available at SDC offices during opening hours.
- 84/16 Village defibrillator to be discussed
The defibrillator has arrived, the clerk has just chased the suppliers regarding the cabinet as this is delivered separately. They have advised there is a delay due to the artwork on the cabinet. Once everything has been delivered the clerk will arrange to meet the electrician on site. Clerk
- 85/16 Affordable housing to be discussed
Karen from GRCC has confirmed the housing survey report will be ready to be presented at the annual parish meeting on Wednesday 25th May. Clerk
- 87/16 Tennis Courts
Cllr Cook reported that there does not appear to be any sign of the mares tail on the courts. The clerk will read the electricity meter as the bills are high. Cllr Burgess to contact the landlord of the pub regarding the keys. Clerk
- 88/16 Emergency Plan to be discussed
Cllr Burgess to provide the updated emergency plan for inclusion in the next newsletter. Cllr Burgess
- 90/16 Footpath, ditches and stiles to be discussed
The footpath signs near Spring Tynning and top of Knapp lane, need attention both signs are broken and down. The field opposite the new build on Trenley road is not dog friendly.
- 91/16 Allotment Update
Clerk to send reminders to all outstanding payments for the allotments. Clerk
- 92/16 Village Maintenance
The footpath between Westend and the school needs cutting back and the path reclaimed. The fencing onto Norton's alley needs attention.

- 93/16 Highways repairs and maintenance
There are potholes marked for repairs through the village, although Elmcote lane does not appear to be and needs urgent attention. Cllr Burgess asked the clerk for an update regarding Peak lane, the clerk was expecting Andrew Middlecote to contact Cllr Burgess, clerk to chase. Clerk
- 94/16 Playarea Update
The Rospa report has been distributed to all councillors.
- 95/16 Matters for forward consideration
Flower festival change of date.
- 96/16 Items for press release
Defibrillator and relevant training
Minutes

Meeting closed at 8.00pm.