

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 6th JUNE 2017 IN
THE JUBILEE ROOM OF THE VILLAGE HALL**

Present: Councillors: J. Burgess (Chairperson) S. Cook, J. Hobson, B. Bywater and Lynn Thornton (Clerk)

REF

102/17 Open Forum

Cllr Burgess welcomed Barbara Davis to the meeting, Barbara is attending on behalf of the village hall committee to discuss the bench which is being purchased in memory of Lyulph. The bench is identical to the one bought for Barbara Tong, the committee have 2 locations in mind, either the other side of the goal post or at the other end of the pitch near the tennis courts. The councillors did not have any strong feelings on the location, but felt by the tennis courts was preferable.

Barbara also confirmed the committee have received the letter from the clerk regarding installing a key safe on the village hall, this will be discussed at their meeting on Tuesday 13th June.

Mrs Gemma Carter is attending the meeting to observe the proceedings.
Serge was welcomed to the meeting, nothing to bring to the council's attention.

Mr Derek Henry is attending the meeting as a planning application he has submitted is on the agenda, the councillors took this opportunity to ask Mr Henry any relevant questions.

103/17 Apologies for absence
Councillors Wait and Ely.

104/17 Declarations of Interest by Councillors
None.

105/17 Minutes of the meeting held on Tuesday 2nd May 2017 were approved and signed as a true and correct record by those present at the meeting.

106/17 Planning
The council discussed the following planning applications:

- a) S.17/1099/HHOLD – Woodleigh House, Knapp Lane – erection of two storey extension.
Proposal of support by Cllr Hobson, seconded by Cllr Cook, all in support.

107/17 Accounts
a) Incomes received and payments for authorisation

R Wilcox	20.62	Allotment Rent
Isobel Gamman	45.00	Newsletter Advert
D R Tiling	60.00	Newsletter Advert
The Spar	100.00	Newsletter Advert

Payments for Authorisation

L Thornton	396.00	Wages May 2017
Npower	20.81	Tennis court electricity
Alison Hambling	318.48	Newsletter printing
L Thornton	65.00	Newsletter editing
T W Hawkins	509.45	Grass cutting
L Thornton	6.72	Stamps
Greenville Grounds	175.00	Cemetery grass cutting
Coaley Village hall	101.00	Jubilee room hire
L Thornton	4.80	Tea/coffee for APM

b) The council reviewed and signed the annual governance statement.

c) The council approved and signed the 2016/17 annual accounts.

108/17 Clerks Report

1. The clerk has written to the village hall committee regarding Lyulph's bench as minuted in the open forum.
2. The clerk received an anonymous letter through the post, objecting to the planning application at The Granary, Silver street. This was received after the council had voted to support the application at the monthly meeting.

109/17 Tennis courts

Cllr Cook has sprayed the weeds on the tennis courts.

Cllr Bywater raised the subject of placing a key cabinet on the village hall wall to access the keys for the courts. A possible way to manage this is by a text to Cllr Bywater for availability and the code.

Cllr Burgess suggested an honesty box on the courts and changing the code weekly, the biggest concern with this is someone going onto the courts after dark.

Cllr Hobson raised a concern about individuals copying the keys which has happened in the past.

Cllr Burgess suggested the first step should be on a trust basis, if this is abused then look at an alternative.

Cllr Bywater would like something in place ready to be advertised in the September newsletter.

110/17 Village Hall Update

Nothing to report.

111/17 Pub working group update

Cllr Bywater updated the council on the community asset, it has been submitted to SDC and is under consideration, in the meantime Enterprise Inns have put the pub on the market for £275,000. Their communication to Les says they are interested in selling. The public meeting is still scheduled for 28th June in the village hall, hopefully a response will have been received from SDC before then. The pub has been stripped out.

The working group has 8 weeks to decide if you want to put a bid together and then 4 months to put the finances in place.

The survey is on the website and the link was advertised in the newsletter, hard copies for those who are unable to do it online will be available at the meeting.

If there is interest shown in buying the pub, the sale won't be affected as long as it is sold as a pub, the acv comes into affect if there is an application submitted for change of use.

- 112/17 Council and public communications
To date there has not been many sign ups for the email request via the website. Cllr Bywater asked whether text update is a possibility, Cllr Cook advised this is an expensive option.
- 113/17 New councillor
This has been held off due to circumstances, an advert has now been put into the newsletter.
- 114/17 Parish plan action
The councillors reviewed the parish plan, Cllr Burgess will prioritize the areas and present at the next meeting. Cllr Bywater mentioned that several village organisations seem to be struggling, the school is in special measures.
- 115/17 Grant application
The clerk read a letter from SARA, Sharpness requesting support, the councillors voted to award 200.00.
The playgroup has written to the council to request support in developing the playgroup outside area, the councillors requested the clerk contact the playgroup to ask they attend the next council meeting, so the request can be understood in more detail. Clerk
- 116/17 Newsletter review
Cllr Bywater to look at different options for the village newsletter and report back to the council at the July meeting. Cllr Bywater
- 117/17 Footpath, ditches and stiles to be discussed
The footpath by Bracken house is still blocked, clerk to chase. Clerk
- 118/17 Allotment Update
Cllr Burgess confirmed Darren Howard is putting the fence back up and maintaining the allotment.
- 119/17 Village Maintenance
An update regarding the phone box is required, clerk to contact SDC planning. Clerk
- 120/17 Highways repairs and maintenance
Cllr Bywater reported the verges are due to be cut on 12th June. Highways are in the process of updating the street lights, The Close has been done, Knapp lane and Trenley road still require the bulbs to be changed.
The pothole reporting has not been launched yet. There is a potholes top of Peak Lane, it is not too deep at the moment. Elmcote lane also requires attention.
- 121/17 Playarea Update
Nothing to report.
- 122/17 Matters for forward consideration
None
- 123/17 Items for press release
Minutes
Tennis courts
Pub survey
Mailing list

Meeting closed at 9.10pm